

## Introducing SABRe Addendums

**Originator:** Phil Lewin  
**Job Title:** Supplier Quality Manager  
**Business Unit:** Corporate HQ – Global Quality

**NTS No:** 351  
**Issue:** 1  
**Date:** 2<sup>nd</sup> November 2013

For the attention of the Quality Manager

**Dear Sir or Madam,**

### **Scope/Applicability:**

All suppliers contracted to supply items in accordance with SABRe.

### **Introduction:**

In July 2012 SABRe (Edition 2) was successfully issued and initiated an extensive training, rollout and assessment programme across the Rolls-Royce supplier base. This activity continues in accordance with the [SABRe supplier deployment plan](#). As part of this activity we have resolved to ensure that the core [SABRe Supplier Management System Requirements](#) document remains stable and unchanged for as long as possible in order to allow Rolls-Royce suppliers to fully embed the contents in to their operations, whilst ensuring the training they have already received remains relevant.

In addition to the above approach, we recognise that minor changes may be required from time to time to clarify requirements and ensure complete alignment to any changed Rolls-Royce requirements. In order to manage this we are introducing the SABRe Addendums system.

SABRe Addendums will be published periodically on the [Global Supplier Portal](#) and will contain details of the affected sub-clause(s).

### **Action Required:**

Suppliers are required to regularly check the SABRe page on the [Global Supplier Portal](#) for any new addendums that have been published. It is recommended that this is done at least once a fortnight.

SABRe Addendums shall be treated as an integral part of the requirements of SABRe until such time as SABRe is re-issued, whereupon the content of any addendums will be included permanently in the body of the core document.

Any queries regarding this new process should be sent via [e-mail](#) to the SABRe team.

### **NTS Category Type:**

SABRe

### **Authorised by:**

Paula Adkins

EVP – Quality Assurance & Supplier Quality