

## NEW Concession and Deviation Permit submission and management requirements

**Originator:** Jamie Strathern  
**Job Title:** Manufacturing Engineer  
**Business Unit:** Civil Aerospace Operations

**NTS Number:** 446  
**Issue:** 1  
**Date:** 10 November 2018

For the attention of the Manufacturing Engineering Manager and/or Quality Manager.

**Dear Sir or Madam,**

### Scope/Applicability:

To all suppliers of the Rolls-Royce Aerospace Supply Chain UK (Civil & Defence product).

Note: There is no change to Rolls-Royce Deutschland (RRD), RR Corporation (RRC) and Controls domestic (Derwent facility) concession applications, which should continue to flow through the existing RRD, RRC and Controls concession agencies.

### Introduction:

As part of the transformation which is currently underway within Rolls-Royce, we are reviewing how we manage supplier concession applications in accordance with SABRe Edition 3 section 8.7.3.

The changes relate to:

1. New concession submission inboxes
2. US Export Control submissions
3. New Email subject format requirements

#### 1. New concession submission inboxes

Each SCU will have a new concession mailbox which should be used from an effective date listed in the table below. The previous Rolls-Royce UK inbox will be closed and concessions sent to the [eConcessions2@Rolls-Royce.com](mailto:eConcessions2@Rolls-Royce.com) mailbox after the effective date may not be received.

SCU	Date	NLR. Example rating: 9E991. Send to	EAR. Example Rating: 9E619.x Send to	ITAR. Example Rating: VIII(1)(b). Send to
Installations	Live	<a href="mailto:InstallationsConcessions@Rolls-Royce.com">InstallationsConcessions@Rolls-Royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	
Compressors	12/11/2018	<a href="mailto:Compressors.eConcessions@Rolls-Royce.com">Compressors.eConcessions@Rolls-Royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	
Rotatives	Live	<a href="mailto:u9506502@Rolls-Royce.com">u9506502@Rolls-Royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	
S&T	12/11/2018	<a href="mailto:S&amp;TConcessions@Rolls-Royce.com">S&amp;TConcessions@Rolls-Royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	
Turbines	12/11/2018	<a href="mailto:TurbinesESCConcession@Rolls-Royce.com">TurbinesESCConcession@Rolls-Royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	
Controls	12/11/2018	<a href="mailto:ControlsConcessions@rolls-royce.com">ControlsConcessions@rolls-royce.com</a>	Send to aligned Rolls-Royce MEP/SQE	

*SCU Concession submission table*

#### 2. US Export Control submissions

Please review the information you have for Export Control markings. This may include a statement that the drawing is "US export controlled" and subject to the ITAR or EAR restrictions. Please look for the US Export Control classification.

For ITAR components this will be in roman numerals for example **VIII(1)(b)**. EAR Classifications will start with a Number followed by the letter E for example **9E919.x** or **9E003.x**

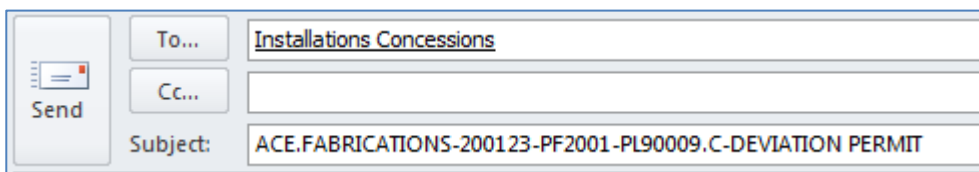
All ITAR or Ear concessions should not be sent to the concession inbox and should now be sent directly to the Rolls-Royce aligned manufacturing engineer or supplier quality engineer. Concessions raised on US technical data marked as NLR (No License Required) for example NLR 9E991 or NLR per EAR99 should be sent to the new concession inboxes as usual.

### 3. NEW Email subject format requirements

To ensure compliance to export control a new format is to be used in the subject field of the email, this is to be as follows. See below for an example

#### **VENDOR NAME - VENDOR CODE – PART NUMBER - REFERENCE NUMBER - EXPORT RATING - CONCESSION/DEVIATION PERMIT**

**Note** – Concession submissions which do not conform to the new subject format will be now be rejected and returned to the supplier.



The image shows a screenshot of an email client's 'Compose' window. On the left, there is a 'Send' button with a paper plane icon. To the right, there are three input fields: 'To...' containing 'Installations Concessions', 'Cc...' which is empty, and 'Subject:' containing 'ACE.FABRICATIONS-200123-PF2001-PL90009.C-DEVIATION PERMIT'.

*Example email subject format*

#### **Action Required:**

Please ensure that you adequately communicate to all required persons:

1. The new Concession and Deviation Permit submission and management requirements including the effective date.
2. Full awareness of Export Control Markings.
3. The requirement to adhere to the new subject format of emails.
4. The requirement to send concessions to the correct mailbox dependent on Export Control Rating and SCU alignment.

#### **NTS Category:**

Communication

#### **Authorised by:**

Phil Holmshaw  
Chief of Manufacturing Engineering - Civil Aerospace