

Rolls-Royce: Supplier Release Process

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Job Title: Supplier Quality Engineer
Business Unit: Rolls-Royce Corporation

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Issue 1
Date: January 2011

For the attention of the Managing Director and Quality Manager.

Dear Sir or Madam,

Scope / Applicability:

This NTS is published to clarify the applicability of the SABRe Supplier Release Process and communicate the availability of additional training dates in 2011. This updates NTS #288 published in January 2010. The Supplier Release Process was introduced in October 2009 within SABRe Supplier Approvals, and combines the Certified Release Inspector (CRI) and Designated Quality Representative (DQR) processes.

All 1st tier suppliers to the Rolls-Royce Gas Turbine Supply Chain: This includes suppliers that currently hold a Rolls-Royce Corporation 'Certified' Supplier status, with the intent that these suppliers are required to be trained and re-certified to the new process

Introduction:

For several years Rolls-Royce has operated a process of certifying suppliers to release product without the need for additional oversight either through source inspection (Rolls-Royce Corporation) or increased levels of receipt inspection. The requirements and application of this process have up to now been different depending on the region that the supplier delivers to. Combined with increasing attention from our customers regarding self release, Rolls-Royce has recognized the need for a single global process that sets out the requirements and acceptance criteria for Supplier Self Release.

Requirement:

Approval of Supplier Release status is based on the foundation of a process within the suppliers Quality Management System to control the operation of the Release Process. To demonstrate this, the following criteria must be met:

- At a minimum, the supplier's Quality Manager shall undertake the Rolls-Royce Supplier Release Process training and pass all associated assessments
- The Supplier Release Process requirements shall be incorporated into the supplier's Quality Management System
- The nominated Supplier Release personnel shall undertake appropriate training related to the requirements as defined within the supplier's Quality Management System
- Completion and approval of the Supplier Release Implementation workbook
- The supplier maintains a Balanced Quality Score of "Standard" or above
- The supplier has no open Rolls-Royce Problem Improvement Requests (PIRs) for longer than 30 days
- The supplier has no open findings as a result of source or receipt inspection

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Action Required:

Suppliers' are expected to complete the required training and obtain approval for the Supplier Release Process

when any of the following criteria are applicable:

- New first -tier supplier to Rolls-Royce
- Suppliers entered into the Rolls-Royce Red Flag process at level 2 or 3
- Suppliers receiving a major finding in their most recent Technical Oversight Quality (TOQ) audit
- Current Rolls-Royce Corporation 'Certified' Suppliers
- All other suppliers will be transferred to the Supplier Release Process on an as needed basis.

Suppliers who currently have Rolls-Royce Corporation Certified Supplier Status (Designated Quality Representatives) or Certified Release Inspector processes implemented are expected to release product in accordance with those approved systems until the transition to the new process requirements have been completed.

Training will cover the requirements for Supplier Release approval and related topics including FAIRs, Protection and Packaging, and Foreign Object Detection (FOD).

A training schedule for 2011 for the **North America** supply base is included in the attached appendix. Future enquiries for training should be made via the Rolls-Royce Training Needs Assessment process.

Appendix A – SRP Training Events in North America

Supplier Release Training is scheduled for the following dates at the Rolls-Royce Learning and Development Center, Indianapolis, Indiana. Please review and submit your preferred dates using the response form, and please ensure that you receive a confirmation email for your selected date(s).

It is a requirement for the supplier's Quality Manager to attend the training in order to gain approval. However further attendees will be accepted; up to 3 per organization. Class availability will be treated on a first come, first serve basis.

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| Wednesday, April 6 - Thursday, April 7, 2011 | - | 8:30 a.m. - 4:30 p.m. |
| Wednesday, June 8 - Thursday, June 9, 2011 | - | 8:30 a.m. - 4:30 p.m. |
| Wednesday, August 3 - Thursday, August 4, 2011 | - | 8:30 a.m. - 4:30 p.m. |
| Wednesday, September 14 - Thursday, September 15, 2011 | - | 8:30 a.m. - 4:30 p.m. |
| Wednesday, October 5 - Thursday, October 6, 2011 | - | 8:30 a.m. - 4:30 p.m. |
| Wednesday, November 9 - Thursday, November 10, 2011 | - | 8:30 a.m. - 4:30 p.m. |

Email contact: SuppQualCon@Rolls-Royce.com

NTS Category Type:
General Information / Communication

Authorised by:
Steve Dix
Quality Manager - Approve & Maintain

Related / previous NTS (288)