

# Notice to Suppliers



# Rolls-Royce

## CEVA Logistics UK Technology Upgrade

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**Issue** 1  
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For the attention of the Managing Director and Quality Manager.

**Dear Sir or Madam,**

### Scope / Applicability:

Collections of Manifest and Consignment Noted Material from UK vendors

### Introduction:

CEVA Logistics Limited (UK) carries out collections on behalf of Rolls-Royce in the UK. CEVA will upgrade their current technology used for collections and deliveries. By the end of 2010 receipts will no longer be issued by the driver, instead they will be sent to a designated email address specified by you.

### Action Required:

To ensure that you are able to receive receipts in this way, please complete the form below and pass this back to your driver upon completion.

Company Name	
Address	
Contact Name	
Telephone Number	
Email address 1	
Email address 2	

Should you have any queries regarding the above then please do not hesitate to contact me on 01332 261312 or [Joanna.Glasscock@Rolls-Royce.com](mailto:Joanna.Glasscock@Rolls-Royce.com). Your help in this matter is greatly appreciated.

**NTS Category Type:** **General Information/Communication** **Authorised by:**

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