

Notice to Suppliers



RRSL Suppliers – SQE Booking Process Change

Originator: Rhydian Jones
Job Title: Head of Supply Chain Capability
Business Unit: RR Submarines Limited – Supply Chain

NTS Number: 624
Issue: 1
Date: 15 March 2025

To whom it may concern,

Scope/Applicability:

This notification is aimed at Rolls Royce Submarines Ltd (RRSL) suppliers who require Supplier Quality Engineer (SQE) verification prior to customer delivery.

Dear Supply Partner,

Introduction:

Following the announcement of SSN AUKUS, there is a recognition that we need to adapt to satisfy the increased future demand. An internal review of our SQE booking process has identified that 35% of SQE bookings are being cancelled and 42% of visits are unsuccessful (parts not released on the day).

As a consequence, we are requesting our suppliers to introduce the following working practice change:

- Suppliers will be required to complete, sign, and submit a 'Ready to Offer Checklist' (RTOC) TX3586 to their aligned Supply Chain Planner to request / book an SQE.
- Suppliers requiring support to complete an RTOC should contact their Manufacturing Engineer – External Supply Chain (ME-ESC) who can complete the necessary training.
- The RTOC template and training pack can be accessed via the Global Supplier Portal (GSP).
- The SQE team will endeavor to operate within a 2-week service level agreement in response to the receipt of an RTOC.

Action Required:

- An SQE visit on the 31st March will require an RTOC to be submitted prior to the 17th March, 2025 (2 weeks in advance).
- All SQE visits from the 31st March, 2025 will only be supported following a receipt of an RTOC.
- Questions regarding the RTOC and the change in SQE booking process, should be directed to your RRSL Team of 3.

NTS Category:

Quality

Authorised by:

Rhydian Jones

Head of Supply Chain Capability and Development