

Notice to Suppliers



Introducing Coupa Risk Assess (CRA) for Indirect Suppliers

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Business Unit: GBS Procurement

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For the attention of Managing Director

Scope/Applicability:

GBS Indirect Procurement Suppliers

Dear Supply Partner,

Introduction:

Due to heightened geopolitical challenges and ever increasing regulatory/legislative requirements, the risk evaluation of our supply chain has become crucial for Rolls-Royce. Procurement. It is vital that we focus on an expanding breadth of subjects for improved risk evaluation and compliance activities.

Our supply chain partners play an important role in this activity, so on the 12December 2022, Rolls-Royce will go-live with Coupa Risk Assess (CRA), a digital platform for risk and compliance assessments. The launch of this digital tool will help us avoid multiple manual methods of contact and consolidate activity across a single platform.

Action Required:

No immediate action is required and there will be a phased roll-out over the next 12 months. When prompted by your procurement contact, or when receiving a registration email directly from Coupa Risk Assess, you will need to follow these four simple steps:

1. **Register** by following the instructions in the email notification you will receive when your procurement contact requires you to complete an assessment. This will be a separate account to your Coupa Supplier Portal account.
2. **Respond** to any required questionnaires or due diligence programmes you have been assigned.
3. **Collaborate** with Rolls-Royce to mitigate any potential risks via the CRA Action Plan functionality, if any have been identified through the initial assessment response.
4. Refer to the CRA training material on the Global Supplier Portal [here](#) and navigating to Supplier Documents > Supplier Training > Coupa Guidance > Coupa Risk Assess

NTS Category:

General Information / Communication

Authorised by:

Dean Fell

Head of Group Category Management