Notice to Suppliers

Rolls-Royce

Changes to Exostar Supply Chain Platform

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Business Unit: Planning & Control

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For the attention of the Managing Director and Quality Manager.

Dear Sir or Madam,

Scope / Applicability:

All suppliers receiving delivery schedules and purchase documents via Exostar Supply Chain Platform – General and Supply Chain Platform – Rolls-Royce.

Introduction:

Supply Chain Platform (SCP), provided by Exostar, is a web-based solution that facilitates the electronic transfer of documents, allowing Rolls-Royce to release and communicate order requirements, demand forecasts and schedule changes with our global supply base electronically.

Exostar is upgrading and combining the Supply Chain Platform – General and Supply Chain Platform – Rolls-Royce applications. The new platform is a software upgrade to these applications and will involve changes and enhancements to the user interface and output files.

All active users will be migrated to the new version of the application between 1st and 17th June 2013. You will receive further emails from Exostar in May to advise which date your organisation will "go live". Until you are migrated to the new Supply Chain Platform – Rolls-Royce application, you will continue to receive your schedules, forecasts and orders as normal.

As the user interface for the new Supply Chain Platform system is different to the current applications, we recommend that <u>all</u> users participate in Exostar training sessions.

Exostar will communicate the dates and times of the training sessions (via web conference) to help prepare you for using this new application. Training sessions will be available week commencing 27th May for five weeks and training material will be posted on the Exostar website. There will be several training course options available that will cater for different functionality.

Action Required:

Every effort is being made to minimise the impact of this implementation on your business. To make the transition as smooth as possible, we recommend that you:

• **Communicate the changes and training opportunities to your organisation.**
• **When prompted by emails from Exostar, please register for the course(s) most applicable to the functionality and activities that your organization currently uses within Supply Chain Platform.**
• **Update user contact information within SCP as soon as possible, to ensure all communications are received. Only users that have been active within the last 12 months will be migrated.**
• **Exostar Admins - remove users that are no longer active and add any new users that require access.**
• **Advise your Rolls-Royce contact if there are any issues with current access or users of SCP.**

For more information, please do not hesitate to contact your Rolls-Royce contact and watch for additional communications on SCP from Exostar and Rolls-Royce in the coming weeks.

NTS Category Type:

General Information / Communication

Authorised by:

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