

Notice to Suppliers



Logistics Changes Impacting Indianapolis Site (OneBox)

Originator: Leland Spoerl
Job Title: VMI Manager
Business Unit: Aerospace

NTS Number: 554
Issue: 1
Date: 23rd May 2022

Scope/Applicability:

All Rolls-Royce suppliers shipping to Indianapolis

Dear Supplier,

Introduction

Rolls-Royce is in the process of setting up a new warehouse system called OneBox to support our logistics operations in Indianapolis. OneBox provides us with the opportunity to improve our processes, particularly the speed and efficiency of parts movement within our facility.

We are issuing this note to provide a high-level timeline of transition to OneBox. The outline below covers what group you are in and some things to keep in mind to ensure a smooth transition to OneBox. Over the course of the OneBox transition, you will be involved in at least one of the three different groups, possibly more.

What action to take

First you need to understand what group you are in. Then make sure you have received all the necessary information from your purchasing team.

- **Group One: Liftfan Order Conversions**

This is for those suppliers who ship LiftFan parts to TKA on a 5500 Order. Buyers are working to create new Orders or add lines to the current 5500 Order, because the current setting for the order will not allow receipt of parts in OneBox. These updated Orders should be ready by the week of May 13, with updated or new Orders to enable parts to be received into OneBox the week of May 16.

- **Group Two: VMI Order Conversions**

This is for those suppliers who ship to TKA as part of the VMI program. 163 Orders have been converted to 5500 Orders to allow suppliers to ship to OneBox. As the VMI program is being eliminated, there will no longer be Min/Max parameters and you will need to ship parts to your scheduled requirements. New Orders will come online the week of May 13 to enable parts to be received into MMC the week of May 16. Then the address will change again on June the 3rd, and the week of June the 6th they will ship to OneBox. Please be aware of two address changes here for this group.

- **Group Three: MMC Orders**

This is for the vast majority of suppliers who currently ship to the MMC. While Orders do not need to change, you will need to start shipping to the new OneBox location. The shipping address associated with the Order will update on June 3rd, to enable parts to be received into OneBox the week of June 6.

Regardless of the group that applies to your parts, the most important thing to reinforce is that you know how to use and ship in Matrix, and your paperwork matches what Matrix prints out.

This is critically important for suppliers that ship overseas, because if the shipping label and invoice information don't match, the parts will get held up in customs until the paperwork is corrected. The address could change multiple times during the transition to OneBox, so it is very important you check the shipping address. It is requested that you share this NTS with and reinforce the Matrix requirement with the personnel at your company accountable for shipping.

Should you have any questions, please reach out to your procurement team as soon as possible so they can help you understand the changes that are happening and ensure you are prepared for the transition to OneBox.

NTS Category:

General Information / Communication

Authorised by:

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