

# Notice to Suppliers



## COVID-19 update for Indirect suppliers

**Originator:** Maxine Kelly  
**Job Title:** Head of Sourcing, Indirect Procurement  
**Business Unit:** All

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For the attention of the Managing Director.

### Scope/Applicability:

All Rolls-Royce plc Indirect suppliers.

### Dear Supplier,

We recently updated you on our decision to reduce the amount of activity in our UK Civil Aerospace facilities as we respond to the unprecedented business impact of the COVID-19 pandemic. We took this pause in operations to review, and wherever possible, enhance our processes to ensure we continue to keep all of our people safe, which is our number one priority.

We would like to take this opportunity to share a progress update on our UK facilities and the additional measures we are implementing for our sites in Rolls-Royce Deutschland (RRD).

We have rigorously implemented government guidelines on social distancing and personal hygiene measures throughout our facilities and instructed working from home wherever this is possible. Last week, working closely with our Trade Union representatives, we temporarily reduced activity across our UK facilities to allow us to confirm the effectiveness of the measures taken to date and to enhance our processes in order to sustain modified operations and activities over a longer period. This has now been done and we are in the process of restarting and ramping-up activity this week.

At RRD we have agreed partial company holidays for our Dahlewitz and Oberursel sites starting from Monday 6<sup>th</sup> April until Monday 20<sup>th</sup> April. This is a necessary action to respond to the reduced number of parts being delivered (from both our internal and external supply chain). We have also temporarily paused production in some facilities in the US in line with their government and local state regulations.

### Rolls-Royce Holdings PLC Trading update 6<sup>th</sup> April 2020

On Monday 6<sup>th</sup> April we provided a trading update which reflects the significant measures we have taken to strengthen the operational and financial resilience of our business as well as safeguard the lives and livelihoods of our people.

We are executing a number of specific mitigations to reduce our cash expenditure which will have a cash flow benefit of at least £750 million in 2020 in addition to our ongoing transformation plans.

Please find more details about the trading update [here](#).

### What does this mean for our suppliers?

We are engaged in continuous dialogue with our customers to understand their future requirements. This will allow us to confirm the impact on our planned business for 2020. As an industry we will have to adapt to and absorb the revised demands of our customers. We will confirm this as soon as possible and then work with you to understand the implications for the remainder of the year.

Please continue to support the flow of goods and services to all of our facilities (including RRD which remains open for supplier deliveries apart from the four-day Easter break 10<sup>th</sup> to 14<sup>th</sup> April). We are open to receive goods and services where necessary and it's vitally important that we continue to service our customers as best as possible during this crucial time. We also want to stay closely connected to our suppliers in order to understand how your business is responding to the COVID-19 challenge, so please continue to work with your Indirect Procurement key contacts to update us about any disruption to your business.

Please do not hesitate to get in touch with your Indirect Procurement contact if you have any questions.

**NTS Category:**  
General Information / Communication

**Authorised by:**  
David Loseby  
Director of Procurement, Rolls-Royce plc