# **Notice to Suppliers**



# **COVID-19 UK Government Business Support Mechanisms**

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For the attention of the Managing Director.

# Scope/Applicability:

All Rolls-Royce plc suppliers.

# Dear Supplier,

Following the COVID-19 outbreak, the UK Government has brought forward a number of support measures. Full details of these can now be accessed on a dedicated GOV.UK website.

#### https://www.businesssupport.gov.uk/coronavirus-business-support/

Following on from previous NTS's (NTS 495/499/501), the UK Government has published several updates and clarification to guidance and support this week. Key elements are listed below, but we suggest you refer to the UK Government link above to ensure you are aware of all the measures that have been introduced.

#### Revision of UK Lockdown & Revised Workplace Guidance

The UK Government has made some revisions to the state of lockdown over recent days and has published a new set of workplace guidance categorised by 'type' of workplace (Manufacturing, Office, Laboratory) as opposed to by industry sector. Specific guidance has also been published setting out best practice for travel to work, use of face coverings and appropriate practical measures to ensure a safe return to the workplace. This has been additionally covered by an overarching Government Recovery Strategy, details of which can now be found online.

All guidance has now been clearly categorised and centralised on a new online website, accessible at: <u>https://www.gov.uk/coronavirus</u>

#### **COVID-19 Secure Workplaces**

The Health & Safety Executive in the UK has implemented a new set of guidelines for self-certification of a workplace as COVID-19 secure, as part of the Government's focus on returning to the workplace safely. The scheme is based on self-certification and risk assessment, and full details can be found on the HSE website at: <a href="https://www.hse.gov.uk/news/working-safely-during-coronavirus-outbreak.htm">https://www.hse.gov.uk/news/working-safely-during-coronavirus-outbreak.htm</a>

# Furlough extension

The UK Government, via HM Treasury, has confirmed that the Job Retention Scheme (JRS) by which staff may be furloughed has been extended to the end of October 2020, with the current conditions maintained until at least the end of July 2020. The revised conditions of the scheme to be applied after July will be communicated by Government in the coming weeks. Applications for the JRS continue to be applied through the HMRC portal which is now running, and can be accessed at: <u>https://www.gov.uk/guidance/claim-for-wage-costs-through-the-coronavirus-job-retention-scheme</u>

#### **Trade Credit Insurance**

The UK Government has expanded mechanisms to underwrite business-to-business transactions with Trade Credit Insurance. This is intended to support supply chains and help businesses to trade with confidence as they can trust that they will be protected if a customer defaults on payment. HMG's Trade Credit Insurance (TCI) guarantee will cover over £171 billion business activity currently insured and the transactions between around 13,000 suppliers and 650,000 buyers. You can find further information here.

#### Statutory Sick Pay – Rebate Scheme

The UK Government has confirmed details of a new mechanism designed to repay employers the Statutory Sick Pay (SSP) paid to current or former employees directly incurred as a result of Coronavirus. The repayment will cover up to 2 weeks starting from the first qualifying day of sickness, if an employee is unable to work because they either:

- Have coronavirus (COVID-19) symptoms;
- Cannot work because they are self-isolating because someone, they live with has symptoms; or
- Are shielding and have a letter from the NHS or a GP telling them to stay at home for at least 12 weeks.

The online service you'll use to reclaim SSP is not available yet. HMRC will announce when the service is available, and applications can be made using this link: <u>https://bit.ly/SSPRebateScheme</u>

#### WebEx Guidance for safe running of manufacturing facilities and offices in the UK

The UK Government's Department for Business, Energy & Industrial Strategy (BEIS) are continuing to roll-out best-practice guidance for operation of workplaces, categorised by 'type' of workplace rather than by sector. Details for WebEx conferences covering two of the most regularly applicable workplace environments are enclosed below, with application directly via BEIS.

Wednesday 27 May, 11am: Factories, plants and warehouses

Tuesday 2 June, 11am: Offices and contact centres

#### UK Government – Future Fund – Open for Applications

The Future Fund, a UK Government funding mechanism which was set up to provide government loans to UK-based companies ranging from £125,000 to £5 million, subject to at least equal match funding from private investors, has been opened for applications from Wednesday 20<sup>th</sup> May. Full details including application process and full eligibility details for suppliers can be found on the link enclosed: <u>https://bit.ly/3cxPyJL</u>

#### **Priority Business**

Defence requirements remain strong and unchanged. It is important that the Defence supply chain continues to deliver to existing schedules to enable us to support our Defence UK customers and allies. This is reflected in the UK government categorisation of Defence suppliers as priority businesses. We would like to remind you of your obligations relating to national security and the need to maintain supply to schedule through this challenging period.

Please contact your Rolls-Royce Defence or Civil teams to discuss any issues or raise any questions.

**NTS Category:** General Information / Communication Authorised by: David Loseby Director of Procurement, Rolls-Royce plc