

Rolls-Royce Submarines Ltd

Notice to Suppliers



RRSL Suppliers – Source Change

Originator: Graeme Heenan
Job Title: Manufacturing Engineering Manager
Business Unit: RR Submarines Limited – Supply Chain

NTS Number: NTS 618
Issue: 1
Date: 05/12/2024

To whom it may concern

Scope/Applicability:

This notification is related to the Rolls Royce Submarines Ltd (RRSL), Source Change process, as detailed in GS3001v24, section 6.15.

Dear Supply Partner,

Introduction:

Following an internal review of our Source Change process and the effective management of this within the supply chain, we'd like to remind suppliers that RRSL should be informed of all changes.

The objective of this NTS is to:

- Remind all suppliers that Source Change process shall be strictly adhered to, and RRSL informed via the submission of a source change form TX3524 prior to enacting the change.
- Allow amnesty for all suppliers who have enacted Source Changes without following due process, and a request for those suppliers to contact their Team of 3 / ME-ESC to seek guidance on how to quantify the risk and help mitigate it appropriately.
- Offer training and support to suppliers as required. Please contact your Team of 3 / Manufacturing Engineer – External Supply Chain (ME-ESC) who will help you set up.

See below the requirement (as detailed in GS3001 v24)

6.15 Control of Work Transfers (Source Change)

Supplier Type	A	B	C	E	F
Classification Type	CR	SE	CA	CB	U

- Control of Work Transfers is applicable when a supplier transfers (either temporarily or permanently) the source of operations defined in the Method of Manufacture (see 7.5). Example of source change include:
 - Transferring operations from one supplier's facility to another of the supplier's facilities.
 - Moving in-house operations to a subcontract/sub-tier supplier.
 - Moving subcontract/sub-tier supplier operations to in-house operations.
 - Moving operations from one subcontract/sub-tier supplier to another.

The supplier shall:

- a) Complete and submit the source change form (TX3524) to Rolls-Royce.
- b) Ensure that no change takes place until the supplier has received approval to proceed from Rolls-Royce.
- c) Ensure that work transfer documentation/information is communicated along the purchase order cascade.
- d) Ensure that requirements relating to security (see 2.1) are still complied with.
- e) Demonstrate that any export control risks associated with the work transfer have been properly assessed and any changes to, or requirements for new export authorisations have been planned.

FORMS (see 2.5)

Action Required:

- Please feedback any undisclosed source changes by January 31st 2025 (end date to amnesty).
- If you have any questions regarding source change, these should be directed to your RRSL ToF3 / ME-ESC.

NTS Category:

Quality

Authorised by:

Rhydian Jones